

## How to Cast Your Votes in the 2016 Helpmann Awards

## Voting will officially open at 9:00am Tuesday 21 June 2016 and close at Midnight on Monday 4 July 2016

The Helpmann Awards Voting Collegiate is responsible for casting votes for Eligible Productions nominated by each Nominating Panel and the Industry Awards Panel. The Voters, in conjunction with the Members of the Helpmann Awards Nominating Panels, will decide on the winner in each Award category.

A person is eligible to be a member of the Helpmann Awards Voting Collegiate in 2016 if he or she is:

- A nominated representative of an LPA Member;
- A nominated employee from an Australian Performing Arts Centres Association (APACA) Member Organisation (Ordinary Members only);
- A member of a Nominating Panel or the Industry Awards Panel;
- An individual Helpmann Awards Winner who is an Australian Resident
- An individual Helpmann Awards Nominee from 2012, 2013 and 2014;
- A member of the arts media approved by the Helpmann Awards Administration Committee (HAAC); or
- A distinguished member of the industry appointed by HAAC.

The voting process is tabulated and audited by independent auditing firm, BDO. The results are confidential and the winners are announced at the Helpmann Awards Ceremony.

If you are an eligible, registered member of the Voting Collegiate, the following pages outline the simple steps to log in and cast your votes for the 2016 Helpmann Awards.

For any difficulties logging in or casting your votes, please call Fiona Spitzkowsky at the LPA Office on 03 8614 2000.

**Step 1**: Go to <u>www.helpmannawards.com.au</u> and log into your account. Your username is your email address. If you have forgotten your password, simply click the 'Forgotten Password' link on the log in window.

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WINNER	S ANNOUNCED	
And the Helpmann Aw Full list of 2015 Helpmann Award winners	ard goes to	



**Step 2:** From the drop down menu on the top right-hand side of the home page, select 'Vote'

**Step 3:** Start casting your votes by first selecting/ clicking on the genre and then the Award Category that you would like to vote in.

Please note, you may vote in as many or as few Award Categories as you wish, you just need to have seen at least 2 of the Nominees in any given Award Category to reasonably cast a vote.



**Step 4**: Once you have selected a genre and Award Category, the Nominees will appear.



**Step 5:** Type your votes in using a numerical preference order of 1-4 (or 1-6 where applicable) 1 being for your first preference, 2 for your next preference and so on. You **MUST** hit 'Save & Continue' before moving on to the next Award Category.

PLEASE NOTE: In order for your vote to be registered, you <u>must</u> vote for at least 2 Nominees. Remember to hit 'Save & Continue' before moving on to the next Award Category.

🙎 Logged in as nwilliams@l

- Best Bal	let or Dance Work			•
	Dimasi Dance Theatre PRODUCTION Communicate This PRESENTER(S) Dimasi Dance Theatre	2	<ol> <li>Voting process</li> <li>Select the category you are voting for.</li> <li>Number your votes starting with 1. You must vote for at least 2 productions per category.</li> <li>Save and continue.</li> </ol>	
TEGEMITE TEGEM	RODUCTION Vege-might? PRESENTER(S) Kraft Danceworks	1	<ol> <li>When finished, review your votes by selecting the button below.</li> <li>Review Votes</li> </ol>	
TILLPI AUA The Annual Annuals for Live E	Live Performance Australia PRODUCTION LPA The Ballet PRESENTER(S) Live Performance Australia	4		
???	RODUCTION But Why? PRESENTER(5) The Williams Dancers	3		
+ Best Cho	Cancel oreography in a Dance or Physical Theatre Work	Save & Continue		
+ Best Fen performance.com.au 🗱 Admin 💋 Ref	nale Dancer in a Dance or Physical Theatre Work			M Logout 🗙 Close

Step 6: You will then get a confirmation that your vote has been saved



**Step 7:** You can now move on to selecting other Award Categories you wish to vote in. Award Categories that you have already cast votes in will become highlighted **GREEN** 



**Step 8:** Once you have completed voting in each of the Award Categories that you wish to vote in, you <u>MUST</u> click the <u>SUBMIT</u> button in order to fully register your votes. Please note, once you hit 'Submit' you cannot go back or alter your votes at all so please make sure you are finished voting before you hit SUBMIT.

If you wish to amend any of your votes before final submission, click the 'Review' and 'Edit Votes' button.



**Step 9:** You're done! Once you have clicked 'Submit' your votes will be registered in the system and you will be taken through the confirmation screen below. Thank you for Voting!





Congratulations, your votes have been submitted to the 2015 Helpmann Awards. We thank you for your time.

## Stay in touch

Keep informed during the awards season by following the Helpmann Awards on social media.

